

EBF CONFERENCE EXECUTIVE BOARD



CHAIRMAN:

- Is responsible for general coordination
- Is the spokesperson for the EBF Conference
- Has a supporting and facilitating role
- Is responsible together with the EBF Board for the important decisions

VICE-CHAIRMAN & THEME AND SPEAKERS:

- Working out the theme
- Acquiring speakers
- Building the app
- Help where necessary

TREASURER / COMMERCIAL RELATIONS II

- Is responsible for the budget
- Is responsible for acquiring companies
- Is responsible for maintaining contact with the companies and accompanying them

MORE QUESTIONS? MAIL US AT INFO@EBFGRONINGEN.NL!

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COMMERCIAL RELATIONS I

- Is responsible for acquiring companies and sponsoring
- Is responsible for maintaining contact with the companies and accompanying them.

PUBLIC RELATIONS:

- Responsible for the overall design, promotion and marketing of the EBF Conference
- Maintaining the EBF Conference website and all other social media accounts
- Responsible for the technique and everything the participants will see during the day

LOGISTICS / THEME & SPEAKERS:

- Is responsible for working out the theme and acquiring speakers.
- Is responsible for approaching and keeping contact with all external parties such as the venue, catering and technique.
- Is responsible for working out the scripts of the conference day and being the main contact person during the day.

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